



Ector County Commissioners' Court

April 18, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER- JUDGE DUSTIN FAWCETT**

Dustin Fawcett, County Judge  
Mike Gardner, Commissioner Precinct #1  
Greg Simmons, Commissioner Precinct #2  
Don Stringer, Commissioner Precinct #3  
Billy Hall, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:04 a.m.

**INVOCATION- COMMISSIONER BILLY HALL**

The invocation was led by Commissioner Hall.

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

Commissioner Simmons led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

Prior to starting the agenda Manual Carrillo, Road and Bridge Department addressed the court to show support of Ms. Campos. Mr. Carrillo read a statement indicating that the staff of the Department would encourage the court to appoint Ms. Campos as the Highways and Streets Director.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to approve a \$15,000.00 donation from Occidental Petroleum Corporation to the Ector County Sheriff's Office.

Commissioner Hall made a motion to approve the donation; a second was made by Commissioner Gardner. MOTION PASSED 5-0

2. Election/Voting, Lisa Sertuche- Elections Director

To consider, discuss, and take any necessary action to approve the early voting schedule, election day vote centers, early voting clerks, election day judges and clerks, and the *Notice of General Primary Runoff Election* for the May 28th, 2024 Primary Runoff Election.

A motion was made by Commissioner Simmons to approve the agenda item as presented; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

3. Proclamation: Elder Abuse Awareness Month, Shelby Rigtrup- County Judge Admin. Assistant, Marci Leffler- DFPS Community Engagement Specialist

To consider, discuss, and take any necessary action to approve a Proclamation declaring June 2024 as *Elder Abuse Awareness Month*, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #3.pdf

Commissioner Stringer made a motion to approve the proclamation as presented; a second was made by Commissioner Simmons. MOTION PASSED 5-0

4. Resolution: Portion of Bates Field Road Donation, Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action to approve a Resolution accepting the donation of a portion of Bates Field Road-- as described in Exhibit A -- from the City of Odessa, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #4.pdf

A motion was made by Commissioner Hall to approve the resolution as presented; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

5. Resolution: SH-Bullet-Resistant Shield Grant, Shelby Rigtrup- County Judge Admin. Assistant, John Henderson- Commissioners' Court Attorney & Grant Writer

To consider, discuss, and take any necessary action to approve an updated Resolution for the SH-Bullet-Resistant Shield Grant, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #5.pdf

Commissioner Gardner made a motion to approve the updated resolution as presented; a second was made by Commissioner Simmons. MOTION PASSED 5-0

6. Firecracker Fandango Event, Shelby Rigtrup- County Judge Admin. Assistant, Elizabeth Prieto- Executive Director Downtown Odessa, Inc.

To consider, discuss, and take any necessary action regarding a request from Downtown Odessa, Inc., to use the Ector County Health Department's parking lot between Texas and Grant Ave and 3rd and 2nd Street for the *2024 Firecracker Fandango Event*; set up will take place after 5:00pm on Wednesday, July 3rd, 2024 and the event will be held on Thursday, July 4th, 2024 from 6:00pm-10:00pm.

A motion was made by Commissioner Stringer to approve the request from Downtown Odessa, Inc. as presented; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

7. Low Riders Against Bullying Event, Shelby Rigtrup- County Judge Admin. Assistant, Al Lara- Low Riders Against Bullying

To consider, discuss, and take any necessary action regarding a request from Brown Creation Car Club to use the Ector County Health Department and Courthouse parking lot for the *Low Riders Against Bullying Car Show and Events*; set up will take place after 5:00pm on Friday, August 16th, 2024 and the event will be held on Saturday, August 17th, 2024.

Commissioner Hall made a motion to approve the request from Brown Creation Car Club as presented; a second was made by Commissioner Simmons. MOTION PASSED 5-0

#### **AWARD OF BIDS/PROPOSALS**

8. Bid Specifications: All Season Pre-Coated Patching Material (ASPPM), Lucy Soto- Purchasing Director, Marisela Campos- Public Works

To consider, discuss, and take any necessary action regarding the bid specifications for All Season Pre-Coated Patching Material (ASPPM); the specifications are ready to advertise and distribute to vendors upon approval by the Commissioners' Court.

A motion was made by Commissioner Stringer to approve the bid specifications as presented; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

#### **PLANNING AND DEVELOPMENT**

9. MHRC Application: 7140 W. 22nd St., Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action to approve an application on a MHRC Application located at 7140 W. 22nd St., Precinct 1, being a 0.34 acre tract, Meeks Subdivision, Block 12, Lots 12-13, and authorize the County Judge to sign all documents associated with this agenda item.

##### Minutes Attachments

1. Agenda Item #9.pdf

Commissioner Gardner made a motion to approve the agenda item as presented; a second was made by Commissioner Simmons. MOTION PASSED 5-0

10. MHRC Application: 9876 W. University Blvd., Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action to approve an application on a MHRC located at 9876 W. University Blvd., Precinct 1, being a 1.61 acre tract, Westridge Subdivision, Block 13, Lot 30, and authorize the County Judge to sign all documents associated with this agenda item.

##### Minutes Attachments

1. Agenda Item #10.pdf

A motion was made by Commissioner Gardner to approve the agenda item as presented; Commissioner Hall seconded the motion. MOTION PASSED 5-0

#### **CONSENT AGENDA**

11. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following Proposed Consent Agenda:

11a.) Line-Item Transfer- Planning & Development:

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Planning & Development, Departmental Furniture & Equipment, 005-025-5199 from Motor Vehicle Equipment, 005-025-5505 for \$10,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

##### Minutes Attachments

1. Agenda Item #11.pdf

Commissioner Stringer made a motion to approve the consent agenda; a second was made by Commissioner Simmons. MOTION PASSED 5-0

#### **BUDGET/FINANCIAL**

12. Budget Amendment Request: Library, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve a budget amendment to General Fund, Library, Library Supplies, 001-690-5185 for \$10,000.00, Software Maintenance Contracts, 001-690-5283 for \$63.00, and to Donated Revenues, 001-4161 for \$10,063.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

##### Minutes Attachments

1. Agenda Item #12.pdf

A motion was made by Commissioner Simmons to approve the budget amendment as presented; Commissioner Stringer seconded the motion. MOTION PASSED 5-0

13. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for April 18th, 2024, and review County financial statements and reports.

Minutes Attachments

1. AP Department Payment Report - 7423.pdf
2. AP Department Payment Report - 7426.pdf

Commissioner Hall made a motion to approve the agenda item as presented; a second was made by Commissioner Simmons. MOTION PASSED 5-0

Time: 10:15 a.m.

A motion was made by Commissioner Stringer to adjourn to Executive Session; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

Time: 11:22 a.m.

Commissioner Gardner made a motion to reconvene with a second by Commissioner Stringer. MOTION PASSED 5-0

**EXECUTIVE SESSION**

14. Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

15. Real Estate, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

16. Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

Commissioner Simmons made a motion to authorize the HR Department to move forward with the offer for the Highways and Streets Director as discussed in Executive Session; a second was made by Commissioner Stringer. MOTION PASSED 5-0

**ADJOURN**

Time: 11:23 a.m.

With no further business to discuss a motion to adjourn was made by Commissioner Stringer with a second by Commissioner Simmons. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting held on the above date.

April 25, 2024 at 01:53 PM



Jennifer Martin, Ector County Clerk